

CCC-AAUP EXECUTIVE COMMITTEE MEETING

January 23, 2009

1:00 p.m.

AAUP Office Conference Room

Meeting called by:

Ed Foley, President

Type of meeting:

Executive Committee

MEMBER MINUTES

SECRETARY'S REPORT

Valerie	Approval of Minutes: <i>Minutes of December 12, 2008 - Motion/Second (Steve/Chris): to approve minutes with edit as noted; motion carried unanimously.</i>	1.
Valerie	FYI: Meeting Dates for Spring 2009: <i>January 23 February 13 March 6 March 20 April 3 April 17 May 1</i> LMC: <i>February 27, 2009.</i>	2.
Valerie	Chapter Meeting Date (Spring): <i>Select Date - hold facility. Campus follow-up dates. Consider communication follow-up in early April.</i>	3.
Valerie	Governance Committee Minutes: <i>Received copy of draft minutes of Human Resources Governance Committee meeting from A. Ugran, Secretary. See Action Item.</i>	4.

TREASURER'S REPORT

Ed D.	Check Register Approval: <i>Motion/Second (Phyllis/Mary): to accept check register for audit; motion carried unanimously.</i>	5.
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Ed D.	Annual CPA Compilation: <i>Completed. Met Jan. 15th deadline for taxes.</i>	6.
Ed D.	Audit: <i>Audit has been scheduled.</i>	7.
CAMPUS UPDATES-EASTERN CAMPUS		
Steve	Grievances/Issues Update:	8.
Steve	Meeting with Campus President:	9.
All	<i>Information concerning use of our travel funds has been shared by some administrators and is inaccurate. Funds will rollover into next year to be spent by the end of the year with no cap. Recent conversation with new police leadership is encouraging.</i>	10.
CAMPUS UPDATES-METROPOLITAN CAMPUS		
Dave	Grievances/Issues Update: <i>Have resolved several faculty issues. One of the departments on campus has a collective concern that is being addressed.</i>	11.
Dave	Meeting with Campus President:	12.
All	General Update:	13.
CAMPUS UPDATES-WESTERN CAMPUS		
Mike	Grievances/Issues Update: <i>AAUP has made another appointment to a Distance Learning Grant Team. A faculty issue is also being addressed.</i>	14.
Mike	Meeting with Campus President:	15.
All	General Update: <i>A faculty member has an issue with a student that is being addressed.</i>	16.
PRESIDENT'S REPORT/COLLEGE-WIDE ITEMS		
Ed	Seven C's Email: <i>Want to put out email to faculty re: updated 7 C's. AAUP appeals to the best in us as reflected in the 7 C's.</i>	17.

Ed	Levy Campaign Email: <i>We are collecting questions related to the Levy; a meeting will be scheduled involving our Advisory Budget Committee and the District Office including Dr. Craig Foltin.</i>	18.
All	Review Keys to Success for Spring '09: <i>We have identified the need to address Librarian concerns. We are planning for successful elections.</i>	19.
Ed/VP's, Valerie	LMC: <i>Prepare for February 27th meeting. Working on agenda with Dr. Jacquelyn Joseph-Silverstein, meeting to be coordinated by administration.</i>	20.
Ed/Steve	East Campus Policy Grievance: <i>Follow-up. Steve had meeting with Sergeant to establish working relationship.</i>	21.
Ed	Update of Meeting with Dr. Jacquelyn Joseph Silverstein (Thursday, January 22): <i>Reviewed the maximum hours that adjunct faculty can teach. Agreed to update the role of program coordinator. Agreed to revisit and answer questions related to the honors program.</i>	22.
Ed	Update of discussions with Dr. Craig Foltin: <i>Discussing the need for speedier response. Developing professional working relationship.</i>	23.
Ed	Course Development and 2-Year Rule: <i>Current practice is right-of-first refusal on course developed for 2 years. Dr. Jacquelyn Joseph-Silverstein will review policy with her Deans.</i>	24.
Ed	Student Co-op Experience: <i>Ed and Jules Tryk attended meeting with the administration and Bob Searson at UTC, to discuss a potential co-op program and grant.</i>	25.
Ed/Nancy	iTunes U: <i>iTunes U project –AAUP has named representatives to the committee.</i>	26.
Ed/Nancy		27.
Ed/Dave/ Mike/Steve	Mentor/Mentee Sessions at Each Campus: <i>Metro Campus: Tuesday, March 3, 1-3 pm West Campus: Wednesday, March 4, 1-4 pm East Campus: Thursday, March 5, 1-3 pm</i>	28.
Ed	Faculty Evaluation: <i>Committee is working on the new process, building on what we learned in previous pilots and working for a recommendation by the end of the semester.</i>	29.
Mike	Scheduling (Calendar) Committee: <i>A meeting is being scheduled involving Mike, Dr. Carol Franklin, Ed and Dr. Jacquelyn Joseph-Silverstein to discuss the feasibility of some initial options.</i>	30.
Ed/Andy	Title III Grant:	31.

	<i>A core team across all 8 grant committees has been identified. We will schedule a meeting at the union office to review the entire process and identify strength in areas of concern.</i>	
Andy	Distance Learning Committee: <i>Meeting every 2- weeks, schedule established; two surveys have been conducted on course caps and are moving into office hours.</i>	32.
Ed	IP Board: <i>Meeting this week. A final draft recommendation will be generated by the January 30th deadline.</i>	33.
Chris	Salary Grade Advancement: <i>Nine applicants have applied and are being processed.</i>	34.
Dave L.	Constitution Review: <i>Suggested changes to the constitution are being finalized and will be processed as per our constitution.</i>	35.
All	Campus Safety Committees: <i>East, Metro and West meeting regularly and in compliance with contract.</i>	36.
Richard	Health Care Committee: <i>Heath risk assessment data is being reviewed.</i>	37.
Ed	Tenure Committee: <i>Will begin reviewing submitted tenure portfolios after the committee kick-off meeting.</i>	38.
Ed	PIL Committee: <i>Will be meeting to review proposals.</i>	39.
Ed/Mary	Workplace Environment Core Curriculum Training: <i>West had success during mandatory day; Mary (as member of committee) to work with Lindsay English to offer training during mandatory days at Metro and East.</i>	40.
Dave B.	ESU Committee: <i>Call for proposals – memo to go out in February. Incomplete proposals will not be considered by committee beginning this year.</i>	41.
Ed	Evaluation of Administrators: <i>May do again soon.</i>	42.
NEGOTIATIONS UPDATE		
Ed	Labor Management Committee: <i>Full-time Staffing Analysis 60/40 Role of Coordinator</i>	43.

	<p><i>Upcoming meetings:</i> <i>Second Meeting: Friday, February 27, 2009.</i> <i>Third Meeting: May 8, 2009.</i></p>	

Meeting adjourned at 3:35 pm
Respectfully submitted,

Dr. Valerie J. Brown

Secretary