

CCC-AAUP EXECUTIVE COMMITTEE		January 26, 2007		
		1:00 p.m.		
		AAUP Office Conference Room		
MEMBER MINUTES				
Meeting called by:		Ed Foley, President		Type of meeting: Executive Committee
Executive Committee Members		Bernatowicz, D., Boyko, M., Connor, N., Durkin, E., Foley, E., Hawkins, C., Hovanec, M., Judge, L., Leidich, S., LiPuma, S., Long, D., Pegman, Ringle, B., Tolliver, G., Washington, K., (Lauer, A.)		
EXECUTIVE COMMITTEE MEETING MINUTES				
Initiator	Agenda Items	Category	Time Allotted	Item#
WESTERN CAMPUS				
Mike/Ed	Evaluations of Adjuncts and the Role of Faculty/Program Coordinator/Program Manager Role confusion of a program coordinator “acting/speaking” as a hiring manager in the review process of an adjunct faculty member. Raises questions as to what the role of coordinators and program managers have in the adjunct review process. Also discussed the role of Program Manager in relation to providing feedback to AAUP faculty. Program Manager is not a supervisor and should work through the dean.			1.
Sam	Psychological Support Services Currently there is no psychologist at the West campus while Metro and East both have a psychologist on part time. The sentiment of the committee is that there are moral, legal and pragmatic reasons to have at the least a part-time psychologist at West with the recommendation of having a full-time position. Dr. Silverstein has indicated she has approved the position part-time at West.			2.
METROPOLITAN CAMPUS				
Laurie	Grievance Update Faculty were contacted by Dean to go over “expectations” in a meeting with the campus president with no clarification of what expectations were – therefore the Union will represent the faculty members in the meeting.			3.
All	General Update Dave B. provided an update on the informal grievance step in which a faculty member and supervisor had different interpretations of a personal improvement plan. Counseling Department has hired a new staff person to “provide information” and pinch-hit at the front desk. The role of this person will be evaluated and monitored to make sure it does not			4.

	<p>conflict with the previous arbitration award. Dave B. will be the grievance officer in the first step of a grievance process for a faculty member. VP (Laurie) can delegate these responsibilities. Ed referenced AAUP constitution as to the appropriate process – notification to the committee.</p>	
<h2>EASTERN CAMPUS</h2>		
Steve/ Dave L.	<p>Campus Safety Committee Formation Faculty Senate at East has taken steps to reinvigorate a Campus Safety Committee. It is the Unions stated objective to be involved with safety on each campus. East Faculty Senate Chair indicated that Senate will actively partner with AAUP.</p>	5.
All	<p>General Update Chris has been invited to a meeting with Belinda Miles.</p>	6.
<h2>SECRETARY'S REPORT</h2>		
Nancy	<p>Commemoration/Sunshine Update Happy Birthday to: Nancy Connor – January 11, David Bernatowicz, January 14, Steven Leidich, January 24. Condolences to: Ed Durkin (mother passed away). Get Well Card to: Brian Zoldessy (operation).</p>	7.
Nancy	<p>Faculty Greeting Card Contest No action has been taken on this and Nancy has not received any information on the status. Will wait on Valerie's return.</p>	8.
<h2>TREASURER'S REPORT</h2>		
Ed D.	<p>Check Register File for Compilation Ed D. gave overview of register – Mary H. moved to accept and Laurie J. seconded.</p>	9.
Ed D.	<p>CPA Compilation Completed (Fiscal year September '05 – August '06) Ed D. gave explanation of fund balance and the favorable results of the compilation – Sam moved to accept, Dave B. seconded.</p>	10.
<h2>PRESIDENT'S REPORT/COLLEGE-WIDE ITEMS</h2>		
Ed/Anna	<p>Website Updating Web site updated, looks good and will get better.</p>	11.
East/ Metro	<p>Distance Learning Survey process to identify faculty developed principles and answers Campus Meetings 1-10-07 (summarize feedback to distribute) We recapped the items that came out of the DL meetings on January 10, at East and Metro.</p>	12.
Ed	<p>Match Tenure Mentors/Mentees and prepare to launch</p>	13.

	Approximately twenty mentors will be prepared and matched to about thirty tenure track members.	
All	PIL Chair Selection Mary Hurst was selected. A meeting of the PIL Committee is scheduled.	14.
All	Tenure Chair Selection Ed Foley will be the chair and members of this committee have been scheduled to begin.	15.
Ed	403-B Administration Concerns The Administration shared that they have made corrections to the process that resulted in a delay of money being transferred to Fidelity.	16.
Ed	AFSCME arbitration award AFSCME provided an overview of their recent arbitration award. The ruling appears to be favorable to AFSCME.	17.
All	Spring Chapter Meeting/Faculty Appreciation This important activity will be folded into the communications/member relations negotiations preparation action team.	18.
Ed	Faculty Evaluation Committee The committee has identified 2 specific agenda items and has meetings scheduled this semester to address.	19.
Ed/Sam	Vacant Faculty Split Positions This issue continues to make faculty uncomfortable and is also raising contractual questions. Ed will be taking these questions to the District office for serious discussions.	20.
Mike	Salary Grade Advancement Level "G" The committee has a draft document which is targeted to be sent forth to Ed Foley and Dr. Jacquelyn Silverstein. Issues addressed and agreed upon were valid degrees for advancement to G, the process and procedure to advance.	21.
Ed	Health Care Committee The Committee has met and is reviewing our experience and cost.	22.
Dave B.	Transitional Work Committee Waiting for implementation.	23.
Sam	Safety Committee – AAUP Participation West campus had a practice lock down which was video taped.	24.
Ed	College-wide Program Management Dr. Jacquelyn Silverstein indicates that the study being done in this area is not complete. She has agreed to review it with the AAUP when it is.	25.
Ed	History Project This is nearing completion.	26.
NEGOTIATIONS PREPARATIONS		
Ed	Advisory Budget Committee Committee is in process and working better than ever. A new approach was adopted which moved away from "wanting data" to "here's our questions."	27.
Ed/All	Review Framework of Negotiations Strategic Plan – pick chair of each action team, discuss purpose and participants. In an effort to walk into negotiations prepared Ed has created a strategic plan that includes the creation of six action teams. These teams will prepare content and find materials that will lead to	28.

	proposals and equip the Union for negotiations. Chairs were picked and additional members discussed and identified. It was decided that a librarian serve on each committee.	
Ed	Discussions with District Ed summarized his meeting with Dr. Eric Radtke which focused on their roles in the negotiation process.	29.