

CCC-AAUP EXECUTIVE COMMITTEE MEETING

September 19, 2008

1:00 p.m.

AAUP Office Conference Room

Meeting called by:

Ed Foley, President

Type of meeting:

Executive Committee

MEMBER MINUTES

Initiator

Agenda Items

Category

Time Allotted

Item#

SECRETARY'S REPORT

Valerie

Approval of Minutes:

September 5, 2008 -- Motion/Second (Ed D. /Dee): Approve minutes as written. Motion carried unanimously.

1.

Valerie

Member Minutes:

Distribution of Member minutes, minutes are sent by email to AAUP members from the Representatives of the Executive Committee via AAUP office.

2.

Valerie

Executive Committee Meeting Dates for Fall 2008:

October 3,
October 17,
October 31,
November 14,
December 5.

3.

Valerie

Chapter Meeting Date (Spring):

Select Date to hold facility. D. Long and Mary and other recruited faculty members to decide date and the award recipient for this AY.

4.

Valerie

AAUP CADRE Appointment:

AAUP has appointed Christine Reinhard, East Campus (1-year appointment).

5.

Valerie

Thank You Letter From:

CCC Foundation for donation to scholarship fund.

6.

Valerie

Contract/Constitution Committees:

Volunteer forms must be received by Monday, September 22.

7.

TREASURER'S REPORT

Ed D.	Check Register Approval: Motion/Second (D. Long/P. Dukes): Accept register for audit; motion carried unanimously.	8.
Ed D.	Individual Payroll Discrepancies: Two members had payroll discrepancies – Treasurer worked with the administration to correct.	9.
Ed D. /Anna L.	Technology Update: Copier: continue to evaluate how best to either keep our existing machine running or replace.	10.

PRESIDENT'S REPORT/COLLEGE-WIDE ITEMS

Ed	Review Keys for Success/Fall 2008.	11.
Ed	<p>Discussion of the Big Board</p> <p>Things we need to strategically accomplish and achieve closure this year:</p> <p>Distance Learning Committee: Andy reviewed that the committee is working on cap size, definitions and office hours.</p> <p>Intellectual Property Committee: The committee met last week to review contract language and established future meeting objectives.</p> <p>Calendar Committee: Mike shared that a schedule of meetings have been set and the committee is moving forward.</p> <p>Faculty Evaluation: Committee has scheduled 2 pilots involving faculty and the administration.</p> <p>Constitution update: D. Long will be leading a review of our constitution along with a member from Metro and West.</p> <p>Labor Management Committee: Meeting with the administration set for November 21, 2008. The Agenda will include the 60/40 ratio, program coordinator role, ...</p> <p>Executive Committee will be reviewing proposed changes to the requirements contained in the "Student Success Specialist" position description.</p> <p>The Administration Evaluation tool has proved useful and we will seek other ways for this feedback to move forward.</p>	12.
Ed/VP's	Parking – Policy Grievance: AAUP President, 3 VP's met on Thursday (September 11, 2008) from 1-2 p.m. with Craig Foltin. Email sent to all faculty re: meeting results. In abeyance until Sept. 19,	13.

	2008. Ed will withdraw it today.	
Ed	<p>Summary of Meeting with Dr. Jacquelyn Joseph-Silverstein (JJS): Discussed; 1. Combined regular and Honors class; JJS prefers separate Honors class - should run at 6-7 students and she will follow- up with this with the Academic Deans. 2. IPE and HR committees were combined, JJS agreed to separate them after sharing our concerns. 3. The need for clarification of the program coordinator role was agreed to. 4. One of the proposed split positions is not consistent with a prior “Meet and Confer” and is open for discussion. 5. Kantor Group strategic plan consultants—Ed and 3VPs to be interviewed on October 8, 2008.</p>	14.
Ed	<p>Faculty Evaluation: Every dean and director and a respective faculty member will participate in a pilot in October.</p>	15.
Ed	<p>Student Success Specialist Update: L. Judge to gather team again to review proposed changes to this position description, which is now an SEIU position, and will report back to the AAUP Executive committee.</p>	16.
Ed/All	<p>Tenure Workshops: Received update from JJS. Dates for workshops on each campus. Metro: Tuesday, October 7, 1 pm East: Monday, October 13, 1 pm West: Wednesday, October 15, 2 pm</p> <p>New process for mentoring.</p>	17.
Ed	<p>Intellectual Property Board: First meeting took place on Monday (September 15, 2008) at the Western campus. The next meeting will involve faculty sharing their experiences in this area. We have also scheduled a meeting to gather input from our attorneys.</p>	18.
Mike	<p>Mandatory & Flex Days: Mike verifying that our existing calendar contains the correct number of days.</p>	19.
Mike	<p>Scheduling (Calendar) Committee: The committee is formed and will be striving to achieve recommendations consistent with the side letter in our labor contract.</p>	20.
Mike	<p>Salary Grade Advancement: Need to get call out to people.</p>	21.
Ed	<p>Constitution Review: Dave Long will provide leadership as we review our constitution.</p>	22.
Dave B.	<p>ESU Reassignment Committee: Memo sent to all faculty via email and hard copy. Proposals due by October 31, committee to meet in November.</p>	23.
Mary	<p>Workplace Environment Core Curriculum Training: Not fully resolved yet.</p>	24.
All	<p>Campus Safety Committee: Mary: West is working; D. Long: East monitors have equipment, met last week and reviewing incidence report form Oct. 2nd ; David B.: Metro not active, and needs to</p>	25.

	become more so.	
Ed	Advisory Budget Committee: Meeting with John Thomas (chair) to establish an agenda.	26.
Richard	Health Care Committee: Met last Friday, there will be a memo to update elections which Tri-C Board is to approve Friday, Sept. 26 th ; open enrollment will be Oct. 4 – 20 th ; Richard gave report on cost projections for upcoming year which are very positive reflecting a slight decrease in some areas, and a moderate increase in others.	27.
Ed	Full-time Staffing Level Analysis: Will discuss in LMC meeting on November 21, 2008.	28.
Ed	Role of Coordinator: Will discuss in LMC on November 21, 2008.	29.
Ed /Anna L.	AAUP Web Site: History Update – appoint EC member. AAUP Updates – put on website - In process...	30.
All	Faculty Photo Shoot (Jonathan Wayne) West Campus Commercial Studio Techniques Class, Friday, October 10.	31.

NEGOTIATIONS UPDATE

Ed	Labor Management Committee Upcoming meetings: First Meeting: November 21, 2008. Second Meeting: February 27, 2009. Third Meeting: May 8, 2009.	32.
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CAMPUS UPDATES-EASTERN CAMPUS

Steve	Grievances/Issues Update: Policy Grievance— has been filed and is in abeyance for 60-days while the administration investigates to address a serious concern that AAUP has identified.	33.
Steve	Meeting with Campus President:	34.
All	General Update:	35.

CAMPUS UPDATES-WESTERN CAMPUS

Mike	Grievances/Issues Update: Mike provided an update on several issues affecting faculty at the Western campus.	36.
Mike	Meeting with Campus President:	37.

All	General Update:	38.
CAMPUS UPDATES-METROPOLITAN CAMPUS		
David	Grievances/Issues Update: Provided an update on a grievance that is moving to the next level. David and Ed to meet with Dr. Schoop on October 6, to discuss a potential opportunity.	39.
David	Meeting with Campus President:	40.
All	General Update:	41.
<p>Meeting adjourned at 3:35 p.m. Respectfully submitted,</p> <p><i>Dr. Valerie S. Brown</i> Secretary</p>		