

# CCC-AAUP EXECUTIVE COMMITTEE MEETING

October 17, 2008

1:00 p.m.

AAUP Office Conference Room

Meeting called by:

**Ed Foley, President**

Type of meeting:

**Executive Committee**

## MEMBER MINUTES

### SECRETARY'S REPORT

Valerie	<b>Approval of Minutes:</b> October 3, 2008 Motion/Second (Mary/Mike): Accept with minor edits.	1.
Valerie	<b>Member Minutes:</b> September 19 – sent to members.	2.
Valerie	<b>FYI: Meeting Dates for Fall 2008:</b> October 17, October 31, November 14, December 5. <b>LMC:</b> November 21.	3.
Valerie	<b>Chapter Meeting Date (Spring):</b> Select Date - hold facility. Checking on availability of Independence Recreation Center that was also used last year; possibly after Spring Break.	4.
Valerie	<b>Contract/Constitution Committees:</b> Review committee appointments. Needs to be updated with follow-up action items.	5.

### TREASURER'S REPORT

Ed D.	<b>Check Register Approval:</b> Motion/Second (Mike/D. Long): Accept Check Register for audit; motion carried unanimously.	6.
Ed D.	<b>Technology Update:</b> Copier – repaired. Computer from General Office moved to President's Office.	7.

## PRESIDENT'S REPORT/COLLEGE-WIDE ITEMS

Ed	<b>Review Keys for Success:</b> Recording of tenure workshop on union web site.	8.
Ed	<b>Agenda for Upcoming Meeting with Dr. JJS:</b> LMC and faculty hiring, intellectual property, faculty evaluation and sensitive faculty matter all on agenda for Oct. 24 <sup>th</sup> , 7:00 am.	9.
Ed	<b>Faculty Evaluation:</b> Update on October 10, pilot. Five members were involved with the pilot. Feedback was gathered for review by the Faculty Evaluation Committee. Next phase of pilot on Oct. 21 <sup>st</sup> .	10.
Ed/Steve	<b>East Campus Policy Grievance:</b> In abeyance.	11.
Ed	<b>Tenure Workshops:</b> Workshops completed on all 3 campuses. Develop New Mentor/Mentee Process. Valerie: Went well at Metro and updated information and handouts on creativity criterion and table of contents for portfolio, appreciated by those in attendance at Metro.	12.
Ed	<b>Intellectual Property Board:</b> Review of October 14 <sup>th</sup> meeting (with attorneys). Larry Miltner attended for CCC, along with Tim Gallagher for AAUP; work continues on defining "substantial use" and establishing an IP process.	13.
Andy	<b>Distance Learning Committee:</b> Review draft recommendation of definitions. Andy will take forward for review with JFSC.	14.
Ed	<b>Statewide Committees (Chancellor Meeting):</b> Spoke with Chancellor Fingerhut's Assistant reinforcing the request that next year, members of Tri-C faculty will be on his state-wide education committee.	15.
Mike	<b>Scheduling (Calendar) Committee:</b> Review recent communication. Mike provided an update and shared that at his next meeting they will strive to reach consensus on what counts as instructional minutes.	16.
Chris	<b>Salary Grade Advancement:</b> Chris will be leading the process and will communicate with Marge Berke.	17.
Ken/Richard /Dave L.	<b>Travel Fund Side Letter Update:</b> Richard shared that he sent an email to Dr. M. Thomson and it resulted in corrections to the statistics concerning our remaining available travel balance.	18.
Dave L.	<b>Constitution Review:</b> Dave is forming this committee.	19.
Dave B.	<b>ESU Reassignment Committee:</b> Proposals due by October 31, committee to meet in November.	20.
Mary	<b>Workplace Environment Core Curriculum Training:</b> Lindsay to give us additional times; most classes are full now and members continue to be closed out of available class sessions.	21.
All	<b>Campus Safety Committee:</b> Meeting on all three campuses.	22.

Ed	<b>Advisory Budget Committee:</b> Review upcoming Agenda 10-24 pre-meeting. Dr. Jared LeMaster appointed to committee from East campus; Dr. John Thomas, Marty Walsh and Ed to meet and review objectives.	23.
Richard	<b>Health Care Committee:</b> Communication to faculty re: open enrollment.	24.
Ed /Anna	<b>AAUP Web Site:</b> History Update – appoint EC member; Bill Wetzel to help Anna with Web site; AAUP Updates – put on website.	25.
All	<b>Faculty Photo Shoot:</b> Jonathan Wayne's West Campus Commercial Studio Techniques Class photographed EC members on October 10.	26.

## NEGOTIATIONS UPDATE

Ed	<b>Labor Management Committee:</b> Full-time Staffing Analysis 60/40 Upcoming meetings: First Meeting: November 21, 2008 Second Meeting: February 27, 2009 Third Meeting: May 8, 2009.	27.
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## CAMPUS UPDATES-WESTERN CAMPUS

Mike	<b>Grievances/Issues Update:</b>	28.
Mike	<b>Meeting with Campus President:</b>	29.
Mike	<b>West Campus Office Survey:</b> Done.	30.
All	<b>General Update:</b> Metro/West split accounting position will now only be a full-time West position.	31.

## CAMPUS UPDATES-METROPOLITAN CAMPUS

David	<b>Grievances/Issues Update:</b> Reviewed grievances in process.	32.
David	<b>Meeting with Campus President:</b> Discussed department issues.	33.
All	<b>General Update:</b> _Grievance resolved to AAUP satisfaction.	34.

## CAMPUS UPDATES-EASTERN CAMPUS

Steve	<b>Grievances/Issues Update:</b>	35.
Steve	<b>Meeting with Campus President:</b>	36.
All	<b>General Update:</b> Policy grievance in abeyance.	37.

Meeting adjourned at 4:01 pm  
Respectfully submitted,

*Dr. Valerie S. Brown*

Secretary